

PROCEDURE FOR AUTHORIZATION

FEDERALLY DESIGNATED FLOOD HAZARD ZONE

Procedure for Authorization:

Submit to the Village Code Enforcement Officer of the Village of Menands located at the Municipal Building, 280 Broadway, Menands, New York the following data:

1. One completed application form.
2. One copy of a narrative description of the proposed action addressing the scope of the operation, the purpose, justification, and impact on the 100-year flood plain, along with any mitigating measures that are proposed.
3. Three sets of site plans prepared in accordance with Chapter 93 of Village of Menands local law entitled "Flood Hazard Control."
4. A review fee in accordance with the fee schedule established by the Village Board. If any legal notices are required, the applicant will be required to pay any legal expenses.

The Village Board of Trustees shall render a decision or request additional information within 30 calendar days of the date of a complete submission.

Review will be based on the following points:

1. The impact of the placement of fill on the reduction of the natural flood water storage capacity or the cross-section flow of the 100-year flood plain
2. The presence of storage tanks of liquid fuel or any other combustible or chemical material.
3. The placement of any floatable objects within the 100-year plain.
4. The placement of wells, disposal systems or utility lines within the 100-year flood plain.
5. Anchor or anti/floatation of any existing structure or objects that are subject to floatation.
6. The placement of a fence within the 100-year flood plain.
7. Any other circumstance or condition that must be considered while attempting to prohibit the construction or development of lands within the 100-year flood plain that would be damaged by flooding or would cause damage to other properties if objects placed in the 100-year plain were swept away by flooding waters.