

Village of Menands
Roof Construction Information Sheet

1. All Building Permit Applications submitted for the construction or substantial renovation of a roof must be accompanied by a Roof Construction Supplemental Application.
2. All information on the Roof Construction Supplemental Application is to be completed as requested. Information may be typed or handwritten in ink.
3. Design drawings are not required if the scope of work includes only work related to the renovation of a roof.
4. The property owner or contractor must certify that a properly constructed ice barrier has been installed as part of the work.
5. No work may commence without issuance of an approved building permit.
6. Any work authorized by a building permit must be available for inspection throughout the progress of the work.

Before digging, call Dig Safely New York excavation notification center at 1-800-962-7962 to locate utilities.