



VILLAGE OF MENANDS

Village Clerk's Office

280 Broadway

Menands, NY 12204



Phone: 518-434-2922 Fax: 518-427-7303

CHANGE OF ADDRESS REQUEST

If your mailing address has changed, for tax bills or water and sewer bills, you must notify the local municipality in which your property is located.

Please complete this change of address request and remit to the Clerk's Office attention to Deputy Clerk/Treasurer, Nicole, in order to update our records.

Property Owner(s) Name(s): _____

Property Location: _____ SBL#: _____

Current Mailing Address: _____

New Mailing Address: _____

IF CHANGE OF ADDRESS IS FOR A RESIDENTIAL PARCEL:

Submitted by: _____ Date: _____

Signature of Property Owner(s)

Contact telephone number: _____

E-mail: _____

IF CHANGE OF ADDRESS IS FOR A COMMERCIAL PARCEL:

Submitted by: _____ Date: _____

Signature of Property Owner(s) or Representative

Contact telephone number: _____

E-mail: _____